

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**1. Community Facilities - KATE WHELLER**

Allotments, Cemeteries and Crematorium, Clubs, Community Centres, Parks and Open Spaces, Leisure Centres, Sports Grounds, Swimming Pool, Chalets, Play Areas, Local Plans and Infrastructure, Public Conveniences

<b>1.</b>	Greenhill Chalets future management and renovation <b>Sarah Cairns</b>	<b>Kate Wheller</b>	Management Committee	Oct 2016 March 2017 Sept 2017	<b>NA</b>	Lease and transfer arrangements being negotiated. Aim to complete transfer September 2017
<b>2.</b>	Production of a Master Plan for the Marsh and its facilities <b>Nick Thornley / Tony Hurley</b>	<b>Kate Wheller</b>	Management Committee	February 2017 July 2017	<b>NA</b>	Production of a Master Plan for the Marsh & its facilities. Report to Policy Development Committee in July 2017. Brief holder to clarify this statement.
<b>3.</b>	Review of WC Estate <b>Sarah Cairns</b>	<b>Kate Wheller</b>	Management Committee	May 2017 July 2017	<b>NA</b>	Review of seafront public conveniences completed and findings being considered. Review of wider portfolio to take place in July 2017.

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**2. Community Safety - FRANCIS DRAKE**

CCTV, Community Safety, Crime and Disorder, Emergency Planning, Environmental Health, Licensing, Police and Crime Commissioner, Police and Crime Panel

<b>4.</b>	Pan-Dorset CCTV proposals <b>Graham Duggan</b>	<b>Francis Drake</b>	Report to Management Committee with business case March 2017	April 2018	Office of Police & Crime Commissioner / Dorset Police / DCC / WPBC	June 17 – progress report made to MC. Delay due to a technical aspect of project now resolved and specification for tender being completed
<b>5.</b>	Review licensing issues and ways of preventing drink-fuelled disorder <b>Graham Duggan</b>	<b>Francis Drake</b>	Management Committee  Performance & Scrutiny Committee	March 2017 June 2017 July 2017	<b>NA</b>	June 17 – report made to Performance & Scrutiny Committee and review agreed for later in 2017
<b>6.</b>	Tackling litter/dog fouling street trading activity and waste storage <b>Graham Duggan</b>	<b>Francis Drake</b>	Management Committee	July 2017	<b>Self funding</b>	June 17 – progress report made to Performance & Scrutiny Committee. Evaluation report to MC in September 2017 with recommendations for extending to other offences
<b>7.</b>	Town centre space controls to impose bans on general antisocial behaviour <b>Graham Duggan</b>	<b>Francis Drake</b>	Management Committee (August 2017)	July 2017	<b>TBA</b>	June 17 – report made to Policy Development Committee to agree consultation which will take place from July- September 17

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**3. Corporate Affairs and Continuous Improvement - ALISON REED**

Democracy, Elections, Policy, Member Services, Risk Management Services, Legal Services, Public Relations and Publicity, Audit, Performance and Improvement, Personnel, Shared Services Project, Local Strategic Partnership, Weymouth & Portland Partnership, Relationships External to the Borough, Twinning, Relationship with Portland Town Council

<b>8.</b>	Steps required to establish Town Council <b>Stuart Caundle</b>	<b>Alison Reed</b>	Report adopting the terms of reference, followed by a report agreeing a proposal for consultation.	Update at each Management Committee	<b>Agreed in budget 2017/18</b>	Special full council agreed CGR terms of reference on 30/03/17. Awaiting DCLG minded too decision.
<b>9.</b>	Combined Authority <b>Stephen Hill</b>	<b>Jeff Cant</b>	Delegated to CEO/Leader	Update July 2017	<b>NA</b>	DCLG to consider Combined Authority proposals alongside LGR proposals
<b>10.</b>	Local Government Reorganisation <b>Matt Prosser</b>	<b>Jeff Cant/ Alison Reed</b>	Reports on next stages	Update at each Management Committee	<b>NA</b>	Decision by the SoS awaited.
<b>11.</b>	Scrutiny review of performance measurement and reporting <b>Jason Vaughan/Chris Evans</b>	<b>Alison Reed</b>	Scrutiny then to Management Committee in April	April 2017 July 2017	<b>NA</b>	Chris Evans presented to the Joint Advisory Overview and Scrutiny Committee on 13 March 2017. The committee supported suggested changes. Chris Evans to seek MC agreement.

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**4. Economic Development - JAMES FARQUHARSON**

Economic Regeneration, Employment Sites, Inward Investment, Market, Business Development and Promotion, Local Shopping Centres, Town Centre.

<b>12.</b>	Inward investment programme for Weymouth & Portland <b>Martin Hamilton</b>	<b>James Farquharson / Jeff Cant</b>	Management Committee	May 2017 November 2017	<b>TBC</b>	W&P presence at event in London late 2017
<b>13.</b>	Western Dorset Growth Strategy detailed action plan for economic growth <b>Martin Hamilton</b>	<b>James Farquharson</b>	Management Committee  Councillor briefing and feedback to DCC	May 2017  June 2017	DCC, WDDC, WPBC, LEP	Tactical plan for delivery of strategy being developed and will be presented to MC in May.
<b>14.</b>	Start up units for new businesses <b>Nick Thornley</b>	<b>James Farquharson</b>		July 2017		To be part of a more comprehensive list of actions taken from wider West Dorset Strategy and fed back to MC at July meeting
<b>15.</b>	Bid for additional funding support from Council for Jurrassica/Memo <b>Nick Thornley</b>	<b>James Farquharson</b>	Management Committee	July 2017	<b>From WPBC balances</b>	Needs to be considered by Finance working group in the context of the projects list

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**5. Environment and Sustainability - RAY NOWAK**

Building Control, Cleansing, Coast Protection and Policy, Conservation, Development Control, Environmental Education and Initiatives, Forward Planning, Flooding, Local Development Plan, Recycling and Refuse Collection, Sea Defences, Sustainable Development, World Heritage

<b>16.</b>	Early review of Local Plan <b>Hilary Jordan</b>	<b>Ray Nowak</b>	Full Council Jan 2017 Management Committee December 2017	First consultation February 2017 MC Approval December 2017 Final adoption late 2019/2020	<b>N/A</b>	The consultation document for the Local Plan Review was agreed by the Committee in December 2016 and Full Council in January 2017. The eight week public consultation has taken place. The 'preferred options' will come back to MC at the end of 2017 or early in 2018 to be agreed.
<b>17.</b>	First Phase Flood Defences <b>Martin Hamilton</b>	<b>Jeff Cant / Ray Nowak</b>	Management Committee subject to LEP bid	Review position at the March MC in the light of the failed bid	DEFRA/LEP	No funding from Growth Deal 3 Bids £11m. Reviewed the way forward at the March MC and agreed a case to be put directly to DCLG for economic funding and to DEFRA for flood defence support. Being arranged post June election

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
18.	Listed Building and Conservation Area process and policy review <b>Hilary Jordan</b>	<b>Ray Nowak</b>	Scrutiny Committee report to be considered by Management Committee  Management Committee	July 2017  August 2017	<b>£200,000</b> bid requested from reserves to enhance enforcement	The listed building requirements are perceived as seriously inhibiting town centre regeneration. A report to Scrutiny did not engage the business community and will be referred back to them for this to be urgently remedied.
19.	Gypsy and Traveller DPD <b>Stephen Hill</b>	<b>Ray Nowak</b>	<b>Dorset County Council</b>	July 2017 Update	<b>NA</b>	An updated needs assessment is expected in early 2017. All partner councils have agreed to take forward the DPD using in-house resources. Work will start on this once the updated needs assessment has been finalised.

**6. Finance and Assets - JEFF CANT**

Budget Control, Corporate Property, Council Offices, Finance Consultation, Fees and Charges, Treasury Management, Procurement, Depot, Long Term Asset Management, Property Services, Collection of Local Taxes, Leasing, Regeneration

20.	Sale of North Quay <b>Sarah Cairns</b>	<b>Jeff Cant</b>	Management Committee	June 2017 July 2017	Capital receipt of <b>c£4.3m</b> expected on completion	Contracts exchanged and awaiting final completion, expected mid July.
21.						

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
Applying surplus revenue and capital balances to legacy projects and community support <b>Jason Vaughan</b>	<b>Jeff Cant/Group Leaders/Briefholders</b>	Management Committee	Ongoing	Surplus revenue and capital balances	The Budget Working Group has considered the bids with Briefholders prioritised a list and has begun to bring forward projects for approval by the MC.
<b>22.</b> Town Centre Regeneration <b>Martin Hamilton</b>	<b>Jeff Cant</b>	Management Committee	Overall project by 2019/20 timetable <b>March 2017</b> <b>May 2017</b> <b>June 2017</b> <b>July 2017</b>	Consortium with possible Council participation	<b>Five Zones identified. Proposals for Zone 1 Peninsula</b> all year leisure development approved. <b>£200,000</b> agreed for detailed proposal work starts 2017. <b>Zone 2: Commercial Rd</b> to the June Cttee for decision in principle. More detailed options to follow <b>Zones 3 to 5:</b> Timetable to July MC
<b>23.</b> Active Property Asset Management Plan required to deliver capital receipts for reinvestment in the Borough <b>Martin Hamilton/Sarah Cairns</b>	<b>Jeff Cant</b>	Management Committee	Rolling programme of reports to come forward.	<b>N/A</b>	Initial list of properties for disposal/development considered by Assets & Regeneration Group in April and approved at April MC. Timetable for further reports to follow.
<b>24.</b> Strategy for management of the hotel portfolio <b>Martin Hamilton</b>	<b>Jeff Cant</b>	Management Committee	<b>June 2017</b> <b>July 2017</b> <b>Sept 2017</b>	<b>N/A</b>	Update on next steps to be given to the July MC by Martin Hamilton

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**7. Housing - GILL TAYLOR**

Affordable Housing, Homelessness, Housing Advice, Housing Benefit, Private Sector Leasing Scheme, Housing Assistance and Improvements through Grants, Loans, Advice and Enforcement

<b>25.</b>	<b>Melcombe Regis Board</b> Improving Melcombe Regis as a place to live and work <b>Graham Duggan</b>	<b>Gill Taylor/ Francis Drake/ Jeff Cant</b>	Report to Management Cttee	<b>March2017</b> <b>April 2017</b> <b>June 2017</b> <b>Monthly updates from CEO/ Briefholder</b>	Joint funding from the participating bodies	Board's Action Plan now received and welcomed.
<b>26.</b>	Review the controls over HMO's <b>Stephen Hill</b>	<b>Gill Taylor</b>	Report to Management Cttee August 2017	<b>September 2017</b>		New legislation has been significantly delayed. It was originally anticipated to be implemented in October 2017 As soon we have more information on the timetable, a report will be prepared for members.
<b>27.</b>	Accelerating Home Building strategy with the objective to increase number and pace of house building. Housing Strategy required bringing together Council and Housing Associations <b>Stephen Hill</b>	<b>Gill Taylor / Jeff Cant / Ray Nowak</b>	Report to Management Cttee August 2017 following review of funding by Finance Group.	March 2017 Update May 2017 July 2017	Joint funding from the three Councils; WPBC will be Recommended to contribute in July 2017	A comprehensive strategy is Cllrs Cant, Nowak and being prepared which includes Housing Associations. A WPBC steering group has been formed, comprising Taylor. They are progressing the delivery of an Accelerating Home Building Action Plan



**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**8. Social Inclusion - CHRISTINE JAMES**

Social Inclusion, Customer Contact Centre, Localism Project, Community Regeneration and Development, People with Special Needs and Exclusions, People element of Bereavement Service etc., Safeguarding/vulnerable adults, Health service, Public health, Health & Wellbeing Board, Voluntary Bodies and Groups

<b>28.</b>	Review Corporate Equality Policy  <b>Jane Nicklen</b>	<b>Christine James</b>	All Members	October 2017	<b>N/A</b>	Revised policy to be considered by DCP Corporate Equality Group and Policy Development Committee for recommendation to MC. Date October 2017
<b>29.</b>	Review of council resources allocated to local partnerships and community/voluntary organisations <b>Jane Nicklen</b>	<b>Christine James</b>	Management Committee	Funding approval request to <b>MC July 2017</b>  Launch September 2017	<b>Council Reserves</b>	Leaders' Group will prioritise funding targets. Plain English guide to accessing grant to be launched to Community leaders in September 2017.
<b>30.</b>	Revised Policy for making grants required <b>Jane Nicklen</b>	<b>Christine James</b>	Management Committee	April 2017 July 2017 August 2017	<b>Council Reserves</b>	Report to July MC.
<b>31.</b>	Armed Forces Covenant project to be investigated	<b>Christine James</b>	Management Committee	July 2017	<b>Council Reserves</b>	Member Briefing on the Armed Forces Covenant provided on 12 June. Project with The Lantern Centre being investigated.

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

<b>Project and lead officer</b>	<b>Councillor champion</b>	<b>Decision points &amp; who makes decision</b>	<b>Anticipated delivery date</b>	<b>Funding &amp; Source</b>	<b>Progress Update</b>
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

**9. Tourism and Culture (including Harbour) - RICHARD KOSIER**

Arts, Attractions, Beach, Beach Cleaning, Culture, Esplanade, Events and Festivals, Museums, Pavilion, Tourism Publicity, Tourism Development (moved from 4), Tourist Information Centre, Seafront Management

<b>32.</b>	Development of arts strategy for the council <b>Tony Hurley</b>	<b>Richard Kosior/Jeff Cant</b>	Report to MC <b>July 2017</b> following Finance Group balances review	July 2017	Combination of Council and Arts body funding under review.	December MC agreed to develop community art and public art proposals. Included in bid list agreed by Group Leaders in May 2017. <b>March 2017</b> revised report to cover legacy art Strategy approved MC <b>May 2017</b> Funding report following Finance group review of balances <b>July 2017</b>
<b>33.</b>	Business case for illuminations on the Esplanade <b>Nick Thornley/David Brown</b>	<b>Jason Osborne/Richard Kosior</b>	Report to Management December 2016	<b>April 2017</b> <b>September 2017</b>	Coastal Community Fund £200,000	The Coastal Community Fund has earmarked £200,000 for this.
<b>34.</b>	Developing the commercial potential of the Harbour <b>Keith Howarth</b>	<b>Ian Bruce/Richard Kosior</b>	Management Committee	April 2017 May 2017 June 2017 July 2017 verbal update		Budget agreed without a deficit 2016/2017 and beyond. Options for the future to be explored.

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
<p><b>10. Transport and Infrastructure - COLIN HUCKLE</b></p> <p>Highways and Traffic Management, Parking Policy and Enforcement incl. fees and charges, Public Transport, Taxis and Private Hire incl. fees and charges, Cycle Network, Footpaths and Rights of Way, Liaison with Utility Companies</p>						
<p><b>35.</b></p>	<p>Install new car parking machines and destination signage. Trial in Park Street and Harbourside car parks July. <b>David Brown</b></p>	<p><b>Colin Huckle</b></p>	<p>Approved by Management Committee</p>	<p>July 2017</p>	<p>£300k was agreed by Management Committee to be taken from Reserves</p>	<p>Installation started and 41 machines programmed to be replaced will be complete by mid July</p>
<p><b>36.</b></p>	<p>Review signage within the Borough in consultation with DCC. <b>Sarah Cairns/Nick Thornley/Graham Duggan/Trevor Hedge</b></p>	<p><b>Colin Huckle</b></p>	<p>Management Committee</p>	<p><b>April 2017</b> <b>July 2017</b></p>	<p>Coastal Community Fund?</p>	<p>See Town Centre consultation group Officer report expected</p>
<p><b>37.</b></p>	<p>Comprehensive review of all car parks to identify loss making sites and surplus assets <b>Sarah Cairns</b></p>	<p><b>Colin Huckle/Jeff Cant</b></p>	<p>Referred back to officers by Management Committee from <b>October 2016</b> report</p>	<p><b>March 2017</b> <b>August 2017</b></p>		<p>Review to include the DCC Park and Ride</p>

**WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN JUNE 2017**

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
38.	New Traffic management programme for the Town Centre to include pedestrianisation proposals and events' road closures. Review to include the DCC Park and Ride. <b>Martin Hamilton</b>	<b>Colin Huckle/Jeff Cant</b>	Management Committee	<b>March 2017</b> <b>April 2017</b> <b>May 2017</b> <b>June 2017</b> <b>August 2017</b>	Funding approved June MC for first phase of pedestrianisation	Pedestrianisation of St Marys and St Thomas St to be delivered as a first phase during peak hours. Further proposals to be reported to MC August 2017